

HISPANIC DIVERSITY WORKING GROUP

MEETING MINUTES

May 21, 1998

Welcome, Chaired by Robert Gonzales

Members present were Eileen, Teresa, Camille, Leonard, Alfonso, Josie, Richard, Lawrence, Jolyn, Yvonne, Joe, and Ubaldo.

Special Guest: Leroy Apodaca, CIO Director

Members of the Promotion and Education Victory Committee arranged Leroy's presentation to HDWG. Thank you very much to Mr. Apodaca and to the Victory Team.

Review and Approval of Meeting Minutes from May 7.

Motion to approve minutes 1st Robert 2nd Eileen, motion carries.

Review and Approval of Meeting Minutes from April 23.

Jolyn received no comments via e-mail and/or Lab mail.

Presentation of Diversity Training Speakers.

Camille provided members with a list of four possible diversity trainers for the HDWG Diversity Training. Camille stated that all four trainers will have five to ten minutes to make their presentation to the HDWG.

Robert reminded everyone at attendance to remember we are financially constrained. A recommendation was made to have divisions and/or program offices work with HDWG to provide Diversity Training. Possible divisions are NMT, ESH, & CIO. Rose Moore is currently conducting Diversity Training to Management at TA-55.

Motion to hear presentations at June 4 meeting. 1st Josie. 2nd Eileen. Motion Carries.

Action: Members of the HDWG will ask questions to all four presenters on what HDWG hopes to gain from their presentations. Questions are to be submitted by e-mail to Camille for compilation.

Report from Cinco de Mayo.

Yvonne thanked everyone for participating (e.g., selling tickets, working the event) in the Cinco de Mayo event. She called this event a success. Tom Garcia was in attendance was pleased with the turnout.

Bruce Matthews stated that this event had a sense of community at TA-55 and also called this event a success. Josie Saiz had a copy of the Rio Grande Sun (dated 5/21/98) which had an article of this event, which gave recognition to HDWG and NMT Diversity Working Groups.

Actions: Yvonne will compose a letter of recognition that will be given to NMT, JCNNM, and BUS Divisions for their continued support to the event and HDWG. Teresa will develop a Certificate of Appreciation to be presented to these Divisions.

Proposal for Inviting Associate Members.

Robert issued a challenge for each member of the HDWG to bring in two associate members to our organization. Associate members would have full participation rights, except right to vote. This would help to establish a good base to mentor members for next year's call for nominations. Carlos Garcia was recognized for suggesting this idea. Ubaldo stated that working groups should be ongoing in order to be successful.

Bylaws and Standing Rules.

A Task Group should be formed to institute by-laws for the HDWG. A call was made to members present at this meeting. Members who volunteered to serve on these task groups are as follows: Eileen Vela (Chair), Josie Saiz, Jolyn McTeigue, Leonard Romero, and Roberto Gonzales.

The first meeting will be held on Friday, May 29, in the Otowi Cafeteria. Members are to bring copies of by-laws that should be addressed, as well as copies of other organizations' by-laws. Suggestions were made that there's no reason to reinvent the wheel and that the HDWG by-laws should be a living document.

Action: Eileen will chair the group and will send out an e-mail message to members of this task group informing them of the details of this meeting.

Partnerships.

The HDWG wants to foster relationships with other organizations. This includes Mana del Norte, the LANL Foundation, etc. Further discussion was tabled until the June 4 meeting.

Action: Alfonso will set up a meeting with the Laboratory Counsel on the Do's and Don'ts of partnering opportunities. He will also e-mail members on when this meeting will take place.

Reports from Committees.

Due to time constraints, members from all victory teams will submit by e-mail to Myra the title, definition or role, and goals of each committee, along with any actions and successes by the respective committees.

Alfonso announced that there will be a His/Her Month Meeting on Tuesday, May 26 in the 2nd floor conference room in the CIT building. Also, he announced to members to gather their thoughts on putting a wish list together for the His/Her Month. John Powers will be giving us a booth (free of charge) for Festival Los Alamos. At this June 6 event, we can let people know about HDWG and get donations and/or corporate sponsors for His/Her Month. Volunteers will be needed to work the booth.

Round Table Discussion.

LANL Foundation: Eileen will represent the HDWG at the LANL Foundation Community Celebrations. Eileen extended the invitation to everyone to attend these celebrations and will send an e-mail with the details.

Youth Business Program: Josie will represent the HDWG at the Small Business/Chamber of Commerce “Youth Business Program”.

Student Mentoring: Robert will be mentoring students in the Santa Fe and Gallina. Concentration will be in the area of science and math.

Adjournment.

Meeting adjourned at 11:10.